



Phi Mu Alpha Sinfonia - IotaAlphaChapter

General Business Meeting Minutes from 01/12/03



Tardy:
Absent:

Meeting Commences at 8:07 pm

Opening Ritual - Hail Sinfonia Sung, Purposes Stated

General Calendar of Events:

<u>Date and Time</u>	<u>Event</u>	<u>Location</u>
1/17/03 8:00 p.m.	Recruiting Information Night	Chapter room

Approval of Minutes of December 3, 2002

Officer Reports:

President:

- I received an e-mail from Jamal asking about a tip about either recruiting or chapter management/efficiency to use in a session at Province Workshop. I was going to tell him we use our resources, mainly the room, to encourage prospective member to current member communication and to get the prospective members involved in the goings on of our chapter. If you have a better idea/tip please let me know.
- I, finally, cleaned the room the week of exams!
- Is there anyone that is planning on going to the Regional Conference during Spring Break and would like to fill a rit. role? If so, contact Kyle Koehs of BI ASAP.
- I received a letter from the WMU Chapter of SAI. They are inviting us to "a night of Dinner, Murder, and Mystery while getting to know Sisters and Brothers from our province." There is a \$10 per person donation that is requested. It is on Friday, January 31. Would anyone be interested in going?

Vice President:

- Brothers, it is a new year and I would like to start things our right!
- Ritual is my department and I have to say that we did not start out the new year in a good way. I felt that last week's Ritual rehearsal was a complete waste of my time. I tried to present myself in a professional manner as I think I usually do, and I am not quite sure why everyone acted in the fashion that they did. Our only reason to have Ritual rehearsal last week was so that our new member, Matt, could get a better understanding of what Ritual was. Somehow, I don't believe we accomplished that. Matt may have understood what was going on, but he didn't experience his first Ritual rehearsal very well. We must remember to portrait ourselves in a professional manner wherever we may be. Remember that even if you don't feel like being at a function at that particular moment, some people are trying to make the best of the time that we have together...please try to respect that.

Secretary:

- Please be sure to get your officer reports to me by 6:30 on Sunday if you want me to print them up

Treasurer:

- Balance: \$1,361.98

- More checks have come into the bank, allowing our bank statements to accurately reflect our account status. The balance I have reported is the actual balance of our account.
- I went to the business office this week and prepared a Jazzfest account for our use over the next term. While I was at it, I checked our other account to make sure we owed nothing to the school. Both balances register \$0, as they should.
- I went through and balanced the books this week, updating the grand budget to accurately reflect how much we have actually spent in an area in comparison to how much we allotted for it. This should help me and future treasurers make up better budgets in the future.
- I balanced all personal accounts. Two of our members will be receiving small personal checks to bring their balance to zero in order to give the term a fresh start and make bookwork easier to do and easier to trace in the future.
- I will collect dues from all members within the week. If anyone has any special concerns, please speak with me privately and I'll see what kind of arrangement we can set up. Winter dues add up to \$105/person.

Fraternal Education Officer:

- This Thursday we will be holding a recruiting event. The evening's activities we will discuss later on in the meeting.
- On my plane ride home I looked over some of the Probationary packets from the other chapters in our province. I found some things that we may want to include in ours. We will discuss these later as well.
- The Term schedule will be finalized this evening.

Assistant Fraternal Education Officer:

- No Report

Historian:

- Brothers, once again I ask that the people who left office at the end of last term write a report for their successor and also give me a copy for the Historian file.

Warden:

- No Report

Province Council Representative:

- No Report

Alumni Secretary:

- No Report

Webmaster:

- No Report

Song Leader:

- The next song rehearsal will be Thursday, January 16, 2003 in SAC 203.
- I ordered "The Rhythm of Life" over break. My sister should be picking it up sometime soon. Matt has also brought some music that we may be able to prepare for AMC.
- As I've said about Rit Rehearsal, I believe Song Rehearsal last Thursday was a waste of my time.
- As some of you may know, my father had a heart attack last Sunday. I appreciate the concern some of you had. It was a hard week for me last week, and Song Rehearsal didn't help me. Please try to work with me next week.

Room Manager:

- I cleaned the room a little bit today.
- A few things to remember when you are in the room:

- Throw away your own trash.
- If you see any cans or bottles that could go in the recycle bin, please put them there yourself.
- The person whom is responsible for cleaning the room the week is not your mother, so pick up things on your own.
- The room is a privilege that we should appreciate, so in return, try to keep the room in respectable looking condition. You never know what recruit may show up when you're in there.

Old Business:

A. Camera

- Matt brings the camera for next week.

B. Computer

- Let's look into Joey's computer idea.
- Adam- what about the computer specifications.
- Tim-most were quite adequate and would meet our needs.
- Adam- I would suggest getting either a zip drive or a CD burner.
- Laptop would be best and most ergonomic.
- Point of inquiry: regarding computer and camera.
- Bill- most of our expenses were ok but we need to be conservative with our funds.
- Jon- we need to have Capital to pay for Jazzfest. You also need to consider the amount for composites.
- Bill- we have the financial capabilities for both the camera and computer.
- Jon- you know we do ok with Jazzfest and often have to turn schools away.
- Bill- Jon, you're ruining my Feng Shui.
- Motion to Table discussion on Funds.

(Motion passes 5-0-0)

C. Probationary Potentials

- Talked about it.

D. Probationary Packet

- One purpose per week.
- Added that they should learn key songs.
- Added knowledge of chapter web address.
- Bill- could Joey post these deadlines?
- Tim-probably
- As long as you include risk management policy you're in the clear.
- What would we include for color ceremonies?
- Add non-refundable \$30 down payment.
- Jon- Probationary packet should be voted on by the chapter.

New Business:

A. Recruiting

- Thursday night?
- Adam- are we still planning on an information night?
- Tim- why don't we play some games or something?
- Dan- do we want to invest in Food or use Thursday for an official night?
- Make it a fun night with information.
- Jon- a formal invitation would be cool.

B. General Calendar

- Talked about it.
- Motion to approve Tim's Calendar?

(Motion passes 5-0-0)

- Motion to table Superbowl discussion.

(Motion passes 5-0-0)

Announcements:

Closing - Sinfonian Anthem and Parting Song Sung, Meeting Adjourns